

Inventory Services

Nigel Crowe and Matt Crowe are members of **ARLA PropertyMark - Inventory Providers**.

We provide various inventory services for our clients as detailed below. The inventory is produced on a PDF and has embedded time stamped photographs and video.

The inventory will be emailed to you. If you prefer a printed copy, there is an additional cost of £15 plus VAT per copy.

The **Inventory Service** includes:

- Creating the Inventory as a PDF document and taking meter readings (where practicable).

The **Check in Service** includes:

- Meeting the tenants at the property and taking them through the inventory and meter readings.
- Obtaining a digital signature on the Check In record.

Mid Term Inspections:

- Checking the condition of the property comparing it to the check in inventory and making any changes if necessary.
- Obtaining a digital signature. (If the tenant is present).

Check Out Service:

- Creating the Check Out record as a PDF document, noting changes from the original inventory. Recording meter readings (where practicable).
- Obtaining a digital signature on the Check Out record

All appointments will be made between 10am and 4pm Monday to Friday, subject to availability.

Schedule of Fees – all fees include VAT

Flats & Apartments	Inventory Unfurnished	Inventory Furnished	Check In Service	Mid-Term Inspection	Check Out Service
Studio	£78.00	£102.00	£48.00	£60.00	£78.00
1 Bedroom	£78.00	£102.00	£48.00	£60.00	£78.00
2 Bedroom	£102.00	£162.00	£48.00	£72.00	£102.00
3 Bedroom	£126.00	£186.00	£48.00	£90.00	£126.00
Houses	Inventory Unfurnished	Inventory Furnished	Check In Service	Mid-Term Inspection	Check Out Service
1 Bedroom	£102.00	£162.00	£48.00	£72.00	£102.00
2 Bedrooms	£126.00	£186.00	£48.00	£90.00	£126.00
3 Bedrooms	£150.00	£240.00	£48.00	£108.00	£150.00
4 Bedrooms	£174.00	£264.00	£48.00	£132.00	£264.00
5 Bedrooms	£198.00	£288.00	£48.00	£156.00	£198.00

Price are correct as of 6th June 2020.

A surcharge will apply for properties in excess of 20 miles from our office at NN10 0QU

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