

Inventory Services 2018

The importance of a professional inventory compiled at the start of a tenancy cannot be understated. The inventory provides clear evidence of the condition of the property when the tenants take possession and is used to compare the condition of the property at the end of a tenancy. Without a professional inventory any claim against the tenants' deposit is likely to fail

Nigel Crowe and Matt Crowe are members of **ARLA PropertyMark - Inventory Providers**.

We provide various inventory services for our clients as detailed below. The inventory is produced on a PDF and has embedded time stamped photographs. Video can also be embedded into the inventory report.

The inventory will be emailed to you and your tenants.

The **Inventory Service** includes:

- Creating the Inventory as a PDF document and taking meter readings (where practicable).

The **Check in Service** includes:

- Creating the inventory as a PDF document and taking meter readings (where practicable).
- Meeting the tenants at the property and taking them through the inventory and meter readings.
- Obtaining a digital signature on the Check In record.

Mid Term Inspections:

- Checking the condition of the property comparing it to the check in inventory and making any changes if necessary.
- Obtaining a digital signature. (If the tenant is present).

Check Out Service:

- Creating the Check Out record as a PDF document, noting changes from the original inventory. Recording meter readings (where practicable).
- Obtaining a digital signature on the Check Out record

All appointments will be made between 10am and 4pm Monday to Friday, subject to availability.

Check In and Check Out appointments on Saturdays (if available) will incur an additional fee of £60.00

"Bringing Great Tenants and Great Landlords together"



Flats & Apartments	Inventory Unfurnished	Inventory Furnished	Check In Service (Unfurnished)	Check In Service (Furnished)	Mid-Term Inspection	Check Out Service
Studio	£80.00	£110.00	£120.00	£150.00	£60.00	£110.00
1 Bedroom	£100.00	£130.00	£140.00	£180.00	£80.00	£130.00
2 Bedroom	£120.00	£160.00	£160.00	£200.00	£100.00	£150.00
3 Bedroom	£140.00	£190.00	£180.00	£230.00	£120.00	£170.00

Inventory Services

Schedule of Fees

Houses	Inventory Unfurnished	Inventory Furnished	Check In Service (Unfurnished)	Check In Service (Furnished)	Mid-Term Inspection	Check Out Service
1 Bedroom	£110.00	£140.00	£150.00	£180.00	£90.00	£140.00
2 Bedroom	£120.00	£150.00	£160.00	£190.00	£110.00	£160.00
3 Bedroom	£140.00	£170.00	£180.00	£210.00	£130.00	£180.00
4 Bedroom	£160.00	£200.00	£200.00	£240.00	£150.00	£200.00
5 Bedroom	£180.00	£200.00	£220.00	£240.00	£170.00	£220.00

There is an additional cost of £20 per printed copy of each inventory.

Appointments conducted outside of the core hours (if available) will attract an additional fee of £60.

Price are correct as of 1st November 2018 and are subject to VAT at the prevailing rate.

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